



Finance Committee  
 Town of Halifax  
 499 Plymouth St.  
 Halifax, MA 02338

Meeting Minutes  
 Monday, March 9, 2015

	Gordon Andrews	Karen Fava	Margaret (Peg) Fitzgerald	Nikki Newton	Stu Hall	Julianne Crawford	Vacant
Present	✓		✓	✓		✓	

Others in Attendance: Charlie Seelig, Town Administrator; Sandy Nolan, Town Accountant; Kim Roy, Selectmen; Barbara Gaynor, Town Clerk; Keith Swanson, Water Superintendent.

Meeting called to order by Gordon Andrews at 7:10pm. Meeting is being taped by Comcast.

Reserve Fund Transfer

A Reserve Fund Transfer Request was received from Charlie Seelig in the amount of \$925.00 to be transferred to Monponsett Pond Invasive Weeds Account. The work was initially done 10 years ago. It is a maintenance issue.

A motion to approve the Reserve Fund Transfer was made by Peg Fitzgerald. Seconded by Nikki Newton. Motion passed unanimously.

Meeting Minutes

Peg Fitzgerald made a motion to approve the Meeting Minutes from 9/8/14. Seconded by Nikki Newton. Motion passed unanimously.

Nikki Newton made a motion to approve the Meeting Minutes from 9/22/14. Seconded by Peg Fitzgerald. Motion passed unanimously.

Nikki Newton made a motion to approve the Meeting Minutes from 10/27/14. Seconded by Peg Fitzgerald. Motion passed unanimously.

Nikki Newton made a motion to approve the Meeting Minutes from 11/17/14. Seconded by Peg Fitzgerald. Motion passed unanimously.

Water Department

Lines 96 & 97 increases are due to step increases. Line 98's increase is due to an extra day. Line 99 is up 25% for electricity that they are assuming will apply. Line 101 is an increase to all insurances. Property, Tower, Liability, Vehicles, Health, Dental, Life, etc.

Line 102 is an increase from Plymouth County. Line 104 is increased as they would like to replace 26 water meters on homes in the area. Line 106 is backhoe maintenance. The Highway Department has asked the Water Department to help maintain the backhoe as the Water Department actually uses it more than the Highway Department does.

Currently the Water Department has the following vehicles on the road: 1978 Chevy Step Van with 27,200 miles, 2004 F450 with 97,225 miles (next up for replacement), 2007 F350 with 55,800 miles, 2008 F350 with 51,000 miles. Keith would like to take the van off of the road so that no more money is being spent on it and they could look into using a utility trailer instead.

The bids for the work on the water tower will open on 3/8 with the rehab scheduled to begin on 9/1. Town Meeting already approved to put the money out on a bond. There is a placeholder in the upcoming Town Meeting for it.

#### Silver Lake

Updated State Aid and minimum contribution numbers show Halifax numbers decreasing and the other two town's minimum contribution numbers increasing. Silver Lake Population shift was a decrease of 17 or 18 students. Halifax min. contribution right now is \$3,562,595.00, Kingston is 7,019,243.00 and Plympton is 1,708,586.00. These numbers make a big shift in how the Silver Lake budget affects Plympton and Kingston.

#### HES

The Elementary School roof has not been put forward with a Capital Plan request at this time.

\*\* At this time the Committee has decided to level fund Chapter 70 and Unrestricted Local Aid. They will revisit the subject at a later meeting once the numbers have changed.

#### Interview with Linda Braga

The Commission met with Linda Braga to discuss the submission of her talent bank form and her interest in filling an open position with the Finance Committee.

Peg Fitzgerald made a motion to approve Linda for a term ending 6/30/17. Seconded by Nikki Newton. Motion passed unanimously.

Kendra will make an appointment for Linda to meet with the Selectmen on 3/24/15.

#### Upcoming Meetings

3/16, 3/18, 3/23, 3/25, 3/30, 4/1

Kendra will set up appointments with the following department heads: Capital Plan, Library, Highway, Board of Health, Council on Aging, Collector/Treasurer, Assessor, Building Maintenance, and Halifax in Lights.

Nikki will put the Library on notice that they will need to fill out the waiver form.

8:50 pm Nikki Newton made a motion to adjourn. Seconded by Julianne Crawford.  
Motion passed unanimously.

Respectfully Submitted,

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Margaret Fitzgerald  
Corresponding Clerk